

Toft Parish Council

Clerk to the Council, Mrs Gail Stoehr, 30 West Drive, Highfields Caldecote, CB23 7NY
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Notice of the 727th meeting of Toft Parish Council on Monday 4 July 2016 at 7.00pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and may speak under the Public Participation item

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



LG Stoehr (Clerk) 28/6/16

AGENDA

Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the meetings on 6 June and 13 June 2016
3. To consider any matters arising from the last or a previous meeting including
 - 3.1 (3.1) To consider a Toft Recreational Strategy
 - 3.2 (3.4) Small gate at play area – to consider the report from RPM
 - 3.3 (7.1) Overgrowing vegetation and commercial activity in the car park
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
 - 4.1 Allotment holder request for retrospective permission for fruit trees and concerns about adjoining ditch
 - 4.2 Comberton Parish Council – suggestion for a litter bin in the lay-by
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 Play inspection reports ^(PG)
 - 5.3 To consider any matter which is urgent because of risk or health and safety
6. To consider any Planning or Tree works applications or related items received
 - 6.1 Planning applications
 - 6.1.1 S/1303/16/FL – 46 High Street – Renovation, extension and incorporation of outbuilding
 - 6.1.2 S/1460/16/FL – 44 School Lane – two storey side extension
 - 6.2 SCDC decisions to note
 - 6.3 Tree works applications
7. Members items and reports for information only unless otherwise stated
 - 7.1 Village Maintenance ^(AT)
 - 7.2 Highways ^(AT)
 - 7.3 Toft People's Hall ^(GP)
 - 7.4 Footpaths ^(JM)
 - 7.5 SPEP – to consider whether there is support for a repair cafe initiative ^(GP)
8. Closure of meeting

Clerk report to Toft Parish Council meeting on 4 July 2016

1. To approve written apologies and reasons for absence – none at the time of writing.
2. To approve the minutes of the meetings on 6 June and 13 June 2016
3. To consider any matters arising from the last or a previous meeting
- 3.1 (3.1) To consider the Toft Recreational Strategy
Cllr Yeadon to report.
- 3.2 (3.4) Small Gate at play area – to consider the report from RPM
RPM have written:
One of our engineers went onto site today and met one of your councillors; we lubricated the gate and graded the ground slightly to give a better clearance free of charge for you this time. The gate is now working.
- 3.3 (7.1) Overgrowing vegetation and commercial activity in the car park
4. Correspondence
- 4.1 Allotment holder request for retrospective permission for fruit trees and concerns about adjoining ditch
Attached.
- 4.2 Comberton Parish Council – suggestion for a litter bin in the layby
Comberton Parish Council has written to Toft Parish Council to install a litter bin in the lay-by to deal with the kebab van and other litter problems, given that there is an issue with rats in Comberton village. Alternatively Comberton Parish Council suggests that could approach SCDC to see if it would install the bin.
5. Finance, Procedure and risk assessment and use of delegated powers
- 5.1 To consider the finance report and approve the payment of any bills – attached. Late invoices will be brought to the meeting.
- 5.2 Play inspection reports
- 5.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
6. Planning
* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scamb.gov.uk/swiftlg/apas/run/wchvarylogin.display>
- 6.1 Planning Applications received
- 6.1.1 S/1303/16/FL – 46 High Street – Renovation, extension and incorporation of outbuilding.
The internal renovation work is in progress. No alterations have been made to the outside of the building. The renovation work has consisted of creating a damp proof floor and insulating the outside walls.
- 6.1.2 S/1460/16/FL – 44 School Lane – Two storey side extension
- 6.2 SCDC Decision Notices
None at the time of writing.
- 6.3 Tree works – none at the time of writing
- 7.5 SPEP – to consider whether there is support for a repair cafe initiative – Cllr Pugh to report.

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jul-16

Summary of previous month

Balance brought forward 48,107.62

Adjustments

Expenditure approved at previous / between meetings

C BLOWER	PLAY AREA MAINTENANCE	-435.75
T ELLIS-EVANS	EXPENSES	-26.91

Credits

PLOT XX	ALLOTMENT RENT	10.00
CCC	AGENCY SERVICES	626.06

Total Adjustments 173.40

Balance revised after adjustments £48,281.02

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	47,627.29	49,259.56	-1632.27
CBS Account	653.73	653.73	
Total	<u>48,281.02</u>	<u>49,913.29</u>	<u>-1,632.27</u>

Expenditure for approval

£

BUCHANS	GRASSCUTTING	689.21
BUCHANS	GRASSCUTTING	427.61
T ELLIS-EVANS	EXPENSES	198.24
	SALARY	159.39

Sub-Total 1474.45

Balance C/F 46806.57

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting